



# PART 1237 - SERVICE CONTRACTING

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## **PART 1237 - SERVICE CONTRACTING**

### **SUBPART 1237.1--SERVICE CONTRACTS—GENERAL**

#### **1237.110 Solicitation provisions and contract clauses.**

(a) Contracting officers shall insert the clause at (TAR) 48 CFR [1252.237-70](#), Qualifications of Contractor Employees, in all solicitations and contracts for supplies and/or services where contractor employees will have access to Government facilities, sensitive information, including proprietary data and/or resources.

(b) The contracting officer shall insert the clause at (TAR) 48 CFR [1252.237-73](#), Key Personnel, in solicitations and contracts for services when the selection for award is substantially based on the offeror's possession of special capabilities regarding personnel.

### **SUBPART 1237.70--Department of Transportation Procedures for Acquiring Training Services.**

#### **1237.7000 Policy.**

When training services are provided under contract, DOT policy requires that all prospective contractors:

(a) Certify that the data provided concerning company qualifications, background statements, etc., is current, accurate, and complete; and

(b) Agree to not solicit or advertise private, non-Government training while conducting a training course.

#### **1237.7001 Certification of data.**

Towards fulfilling DOT's policy at (TAR) 48 CFR [1237.7000](#)(a), contracting officers shall request information from prospective contractors for certification purposes. The type of information requested is dependent upon the criticality of the service and/or any unique or essential qualification

requirements.

### **1237.7002 Applicability.**

The policy at (TAR) 48 CFR [1237.7000](#) applies to all contracts (as defined in FAR 2.101) awarded by DOT for training services when DOT controls the content and/or presentation of the course. This policy does not apply to courses attended by DOT employees that are offered and sponsored by Government sources of supply, educational institutions, or private entities where DOT does not control the course content or presentation. (See (TAR) 48 CFR [1213.7100](#) for examples.)

### **1237.7003 Solicitation provisions and contact clause.**

(a) The contracting officer shall insert the provision at (TAR) 48 CFR [1252.237-71](#), Certification of Data, in solicitations and the clause at (TAR) 48 CFR [1252.237-72](#), Prohibition on Advertising, in solicitations and contracts for training services when the content and/or presentation of the course is controlled by DOT.

(b) Contracting officers shall incorporate the successful offeror's certified data into any resultant contract(s). Certified data may be adopted by reference, if the contracting officer determines it contains sufficient descriptive information (i.e., dated material such as resumes, company and/or personnel qualifications) to reliably describe the certified data submitted.

